



Tuesday 28th September 2021

St Cuthbert's Roman Catholic Academy Trust
Parent Representation on Primary School Cluster Boards
Cluster Board 2: St Charles, St Richard's, St Thomas More and St Vincent's Primary Schools

Dear Parent(s)/Guardian(s),

We have vacancies for parent representatives on the Primary School Cluster Board which we need to fill as soon as possible. Parent representatives are elected by and from the parents of children currently attending our schools. They serve a 4 year term of office and bring a very important and valued perspective to the work of local governance.

The Cluster Board has a key role to:

- monitor the Catholic life of the school;
- ensure there is a link between the schools, parents, the parish and local community;
- promote the work of the academy within the community;
- challenge and support academy leaders in a positive and proactive way.

The particular skills parent representatives need will vary and will include personal qualities and capabilities, such as the capacity and willingness to learn and work as part of a team. It is expected that parent representatives will make use of the various training opportunities available to them and play a full part in the work of Cluster Board.

If you are interested in becoming a parent representative, contact the school office with your nomination (self-nomination is acceptable), which will need to be with the school by 12.00 noon on Friday 1st October 2021.


If there are more nominations than vacancies, an election will be held, and you will be sent a voting paper.

Yours sincerely,

Ms. P Donnelly
Head of School

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Head of School
Ms P Donnelly